



2025 Safety Plan

*California District 3, District Administrator Nancy Miller
League ID # 04050304*

3/19/2025



Qualified Safety Plan 15 Requirements



1. League Safety Officer: Marvin Javier (on file with Little League HQ)
2. Novato South Little League (NSLL) has published and distributed a digital copy of the 2025 Safety Manual to all managers/coaches, league officials, umpires, volunteers and the District 3 Administrator. Extra copies of the manual are located in each concession stand and an electronic copy is available on our website www.novatosouthlittleleague.com.



3. Emergency & Important NSLL Phone Numbers



In Case of Emergency:

Local Emergency # (Add to cell phone):

Marin County Sheriff's Office

Novato Police (Non-Emergency)

Novato Fire District

911

415-472-0911

415-435-7360

415-897-4361

415-878-2690

League President Anthony Salvi 707-486-7530	Vice President Geno Zawrotny 415-730-8796	Secretary Lisa McCall
Treasurer/Events Project Manager Julia Cavanaugh	Communications/IT/Web Management Scott Cavanaugh	Player Agent Brian King 415-260-8512
Equipment/Trophies/Rules & Regulations Matt Ridley 619-808-7099	Fields Director Matt Cronin 415-847-5760	Legal Tim Pearce 415-309-9691
Marketing and Events Desiree Hemmelgarn	Medical & Safety Training Marvin Javier 415-272-1284 *Report all Injuries within 24-48 hrs.	Snack Shack Director Jim Borjian 415-342-3392
Uniforms Adam Hill 415-686-7710	Umpires/Player Development Steve Asnault 415-235-2055	Coaches' Agent Geno Zawrotny 415-730-8796



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4. Novato South Little League will use the Official Little League Volunteer and Returning Volunteer Application forms to screen volunteers (Appendices A & B)
 - We will comply with CA Assembly Bill No 506

5. **Fundamentals Training** (at least one coach/manager per team):
 - ✓ Majors/AAA/AA: Hamann Field, Olive School, Dunphy Field
 - ✓ A/T-ball: Rucker Field, Olive School, Waschke Field

6. **Concussion Training**
 - ✓ All managers will receive concussion training during their “fundamentals training” and will complete the online course
 - ✓ <https://www.cdc.gov/headsup/youthsports/training/index.html>

It is Mandatory that the Manager from each team attend the Fundamentals and PCA trainings. Coach & Parent participation is highly recommended.



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8. Safety/First Aid Training

Novato South Little league requires that EVERY manager, coach and umpire in the league complete the SAFE Baseball program at: <https://www.safebaseball.com/>

Topics covered include:

- ✓ **First Aid - Injuries**
 - First Aid/Minor Injuries/Serious Injuries, Illness
 - Hands-Only CPR Training
 - Illnesses

- ✓ **Concussion Training**
 - Concussion Awareness
 - CDC Concussion Awareness Course

- ✓ **Little League Abuse Awareness**
 - Completion of Little League Abuse Awareness

- ✓ **Risk Avoidance**
 - Warm-up, Equipment and Instruction
 - Think Ahead! Imagine Potential Issues

(First Aid Quick Reference Cards are also provided in Managers/Coaches Binders)



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9. Coaches and umpires are required to walk and inspect fields for playability and hazards prior to practices and games
 - ✓ To help remind coaches of this responsibility, “Hey Coach” signs have been added to each dugout indicating the key field hazards to identify and correct, if necessary (see Appendix C)
 - ✓ New Field & Facility correction forms are available at www.novatosouthlittleleague.com (see Appendix X)
10. Novato South Little League has completed and updated our 2025 Facility Survey.
11. Concession Stand Safety: NSLL maintains written safety procedures for all concession stands. All individuals who work in the snack shacks, and the concessions manager, are trained in safe food handling practices, and are required to attend concession stand training (See Appendix D)



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12. The Equipment Manager inspects all equipment in the pre-season and provides replacement(s) as necessary.
13. Managers/Coaches & Umpires are required to inspect equipment at practice and prior to each game. Bad equipment is removed. Low impact balls are used for Minors A and lower divisions
14. NSLL requires prompt accident reporting and maintains an electronic tracking procedure. Managers & coaches shall report all injuries that require a child to be removed from the game or practice within 48 hours of the time of incident on the approved reporting form. These forms are reviewed and appropriate follow up is performed by the Safety Officer. A copy of the reporting form is attached. (See Appendix E)



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15. Each team receives a First Aid Kit & disposable ice packs. Managers & coaches shall bring their kits to every practice and game. Large First Aid Kits containing additional supplies and ice packs are located in each snack shack and are available during games. Managers and coaches should contact the Safety Officer when replacement items are needed.
16. NSLL requires ALL TEAMS to enforce ALL Little League and Local Rules, including but not limited to:
- ✓ No On-Deck Batters (*Applies to games and practices*)
 - ✓ Catchers must wear a protective cup, mask and chin guard during infield/outfield practice, warm-ups, & games.
 - ✓ Coaches will not warm up pitchers
 - ✓ Bases will disengage on all fields
 - ✓ "L" screens are required for coach pitching during batting practice.
 - ✓ Equipment, bags and other items shall be placed in dugouts and not along the fence line within the playing field.
 - ✓ Catchers must wear neck guards and chest guards are recommended



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17. The Qualified Safety Plan Registration Form has been completed and uploaded via Little League Data Center as outlined in the ASAP Safety Plan Requirements.

18. League Player Registration Data, Player Roster Data, and Manager/Coach Data has been submitted via the Little League Data Center at www.LittleLeague.org by the NSLL VP of Operations and the Registrar/Player Agent.

19. All managers and coaches will complete the Abuse Awareness for Adults online course offered by Little League International.